



METRO FOUNTAIN BLUES FESTIVAL

produced annually by the Associated Students of San José State University

2008 Arts & Crafts Vendor Information

General Information:

The Metro Fountain Blues Festival is the longest running "free of charge" blues festival in America. Located along the San Carlos Plaza on the historic campus of San Jose State University, the Metro Fountain Blues Festival hosts over 8000 blues enthusiasts. Patrons enjoy food and crafts vendors, a great Beer and Wine Garden, the best sound system, a family friendly atmosphere, and, of course, the best musicians playing wonderful American music!

Date: Saturday, May 10, 2008

Festival Hours: 12:30-8:00 p.m.

Setup Times: 7:00 – 11:00 a.m. (Written instructions will be provided to you one week before the festival. All vehicles are required to be off the grounds by 11:00a.m.)

Location: San Carlos Plaza, San José State University

Booth Sizes, Equipment, Fees, Deposit:

Below are our standard booth sizes and included equipment:

Size	Registration Fee	Included Equipment
10'x10'	\$300	1 table, 2 chairs
10'x20'	\$500	2 tables, 4 chairs

Additional equipment can be rented for additional fees. Please note: **There will be no extra equipment available on the day of the festival.**

To rent equipment, please check the appropriate boxes on the *2008 Arts & Crafts Vendor Registration Form* and include the additional fees with your registration fees.

Fees: Chairs (\$5 each), Tables (\$15 each), 10'x10' Canopy (\$250 each)

All vendors must provide a non-refundable \$50 deposit from their registration fee. (see Registration Process for deadlines.)

Power, Waste Management, Security:

One standard 110v plug is available to Arts and Crafts Vendors by request only. Although there is no charge for power, a request must be made on your *2008 Arts & Crafts Vendor Registration Form*. Requests for power made on the day of the festival will not be accommodated.

All vendors are asked to keep booth spaces clean, and to manage waste created by their activities. Trash bags will be provided at the end of the day during tear down.

Although there will be security at the festival, we are not responsible for any loss, damage or theft at your booth.

Associated Students House, One Washington Square, San Jose, CA 95192-0128

tel: 408.924.6262 fax: 408.924.6258 web: fountainbluesfestival.com

Insurance:

It is required that all vendors participating in any function hosted by Associated Students, SJSU must provide a Certificate of Insurance with an Additional Insured Endorsement provided within the certificate stating: *the Associated Students, SJSU, the State of California, the Trustees of the California State University, the campus, and the officers, employees, volunteers and agent of each of them as additionally insured.*

Restrictions:

- Arts and Crafts Vendors may not sell or give away food or beverages at their booths.
- There is a limit of four vendors for each merchandise category.
- Associated Students, SJSU will not provide a cash box, cash or change.

Registration Process:

1. Call to reserve your space: Clifton Gold (408) 924-6297, Ted Gehrke (408) 924-6262.
2. Complete the *2008 Arts & Crafts Vendor Registration Form*
3. Provide Insurance Carrier with Additional Insured Endorsement for issuance of Certificate of Insurance.
4. By April 18, 2008:
Submit your *2008 Arts & Crafts Vendor Registration Form* and your non-refundable deposit of \$50.00 to:
Associated Students, SJSU
Attn: Clifton Gold
One Washington Square
San Jose, CA 95192-0128
5. By April 25, 2008:
Submit the remainder of your registration fee, any additional equipment rental fees, and your Certificate of Insurance to the address listed above.

Please make all checks payable to the Associated Students, SJSU.

Questions:

Please contact:

Clifton Gold
(408) 924-6269
cgold@as.sjsu.edu

Ted Gehrke
(408) 924-6262
Gehrke17@aol.com

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